

**TOWN BOARD
REGULAR MEETING**

MONDAY

October 7, 2024

Meeting Location: New Woodstock Firehouse – 2632 Mill Street, New Woodstock

Supervisor Reger opened the meeting at 7:31 p.m. with all Councilors present.

Pledge of Allegiance.

Supervisor Reger thanked the Fire Department for hosting the Town Board this evening. He acknowledged the Fall Fest from last weekend and commented it was very nice of the Fire Dept. to show the attendees the fire trucks inside and out.

Correspondence: There was no unshared correspondence.

Supervisor Reger announced the November Town Board meeting will be a week earlier than normal, Monday, November 4, 2024, and back to its normal location, the Town Hall, 7 Albany Street, Cazenovia.

He further announced the Town Board will have a budget work session on Wednesday, October 23, 2024 at 6:00 p.m. regarding the 2025 Preliminary Budget.

Motion by Councilor Johnson, seconded by Councilor Golub to accept the minutes from the September 9, 2024 regular meeting. The motion was unanimously approved.

Supervisor Reger asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

Public comment #1: *There was no unshared correspondence.*

NOTE FOR THE RECORD - The timely receipt (9/30/2024) of the 2025 Tentative Budget and timely distribution of same to the Town Board (electronically 9/30/2024 and paper copies 10/2/2024 at the Work Session.)

Resolution No. 132 presented by Councilor Race, seconded by Councilor Fallon

**2025 TOWN OF CAZENOVIA TENTATIVE BUDGET
ADOPTED AS 2025 TOWN OF CAZENOVIA PRELIMINARY BUDGET**

WHEREAS, the Town Supervisor of the Town of Cazenovia duly filed with the Town Clerk the Tentative Budget of said Town for the fiscal year beginning January 1, 2025; and

WHEREAS, the Town Clerk of the Town of Cazenovia, duly presented said Tentative Budget to the Town Board as prescribed by law, at a regular meeting on October 7, 2024 (work session on October 2, 2024), at which time such Tentative Budget was considered, discussed and reviewed.

NOW, THEREFORE, BE IT RESOLVED, that said Tentative Budget is hereby set forth, and be it

FURTHER RESOLVED, the said Tentative Budget is hereby approved as is and shall become the Preliminary Budget of the Town of Cazenovia, for the fiscal year beginning January 1, 2025; and be it

FURTHER RESOLVED, that said Preliminary Budget shall be kept in the Office of the Town Clerk of the Town of Cazenovia, and said Town Clerk is hereby authorized to reproduce copies of same for public distribution upon request; and be it

FURTHER RESOLVED, that the Town Board shall conduct a public hearing as to the adoption of the proposed 2024 Town Budget at the Cazenovia Town Offices located at 7 Albany Street in the Town of Cazenovia on Monday, November 4, 2024 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested shall be heard.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 132 adopted.

Resolution No. 133 presented by Councilor Race, seconded by Councilor Golub

**DRAFT COMPREHENSIVE PLAN
UPDATE 2030**

WHEREAS, the Town of Cazenovia Town Board has appointed a Special Board pursuant to Town Law §272-a for the purposes of preparing amendments to the Town’s Comprehensive Plan for consideration by the Town Board; and

WHEREAS, the Town Board has been advised that the “Comprehensive Plan Review Special Board” has completed its work and has prepared a draft update to the Comprehensive Plan document, after additional public participation to said proposed amendments in October of 2023 and May of 2024, for the Town Board’s review and consideration

WHEREAS, the Comprehensive Plan Special Board has transmitted copies of such proposed Comprehensive Plan amendments to the Town Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED that the Town of Cazenovia Town Board does hereby acknowledge receipt of the proposed amendments to the “Town of Cazenovia Comprehensive Plan Update 2030” and the Town of Cazenovia Town Board shall now review said Comprehensive Plan Update and take such other and further action as necessary pursuant to law; and it is further

RESOLVED that the Town of Cazenovia Town Board shall hold a public hearing on December 9, 2024 at 7:30 p.m. at the Town of Cazenovia Town Hall, 7 Albany Street, Cazenovia,

New York, to receive comments on the proposed amendments to the Draft Comprehensive Plan Update 2030, as required by Town Law §272-a, the purpose of which is to allow additional public opportunity to participate in the substance of said amendments.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 133 adopted.

Resolution No. 134 presented by Councilor Race, seconded by Councilor Fallon

AUTHORIZATION FOR A REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES FOR THE TOWN OF CAZENOVIA WATER POLLUTION CONTROL FACILITY

WHEREAS, the Town of Cazenovia Town Board has been advised by the Operator of the Town’s Water Pollution Control Facility of the need for engineering services from qualified individuals for the disinfection, evaluation, design and construction management relative to the Town’s Water Pollution Control Facility located on Route 13 North, Cazenovia, New York and to be known as the “Cazenovia WPCF Clarifier and Disinfection Project”; and

WHEREAS, such services are professional in nature such that they are exempt from public bidding requirements as set forth in General Municipal Law Section 103; and

WHEREAS, the Water Pollution Control Facility Operator has prepared for the Town Board’s review and consideration a written Request for Proposals (“RFP”) document for distribution to professionals with experience in such services; and

WHEREAS, the performance of the services for the above-noted project is a Type II action for purposes of the State Environmental Quality Review Act (SEQRA), such that there would be no potential negative environmental impacts from such action.

NOW, THEREFORE, BE IT

RESOLVED that the Town of Cazenovia Town Board does hereby authorize the Town to solicit for proposals from competent engineering firms, consistent with the Request for Proposals document (“Cazenovia WPCF Clarifier and Disinfection Project”) on file in the Office of the Town Clerk with a return date of November 7, 2024 (12:00 p.m.), subject to final review of the Town’s Water Pollution Control Facility Operator and the Town’s legal counsel.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 134 adopted.

NOTES FOR THE RECORD



The receipt (10/2/2024) of the Highway Department’s Annual Equipment Inventory List.

Resolution No. 135 presented by Councilor Golub, seconded by Councilor Johnson

AUTHORIZATION FOR A REQUEST FOR PROPOSALS FOR THE SUPPLY OF PROPANE TO THE TOWN OF CAZENOVIA

WHEREAS, the Town of Cazenovia previously made a Request for Proposals for the supply of propane for the following facilities owned by the Town: (1) New York State Police - New Woodstock Substation, 2116 Main Street, New Woodstock, New York; (2) Town of Cazenovia Highway Garage, 3425 Constine Bridge Road, Cazenovia, New York; and (3) Town of Cazenovia Water Pollution Control Facility, 4500 Route 13 North, Cazenovia, New York; and

WHEREAS, the Town Board awarded the bid in September of 2021 to a propane supplier for a three-year fixed rate per gallon; and

WHEREAS, the Town Board desires to direct the preparation of specifications for the Request for Proposals and re-solicit requests for propane services for a new three-year term; and

WHEREAS, the Town caused to be made solicitations for said Request for Proposals; and

RESOLVED that the Town of Cazenovia Town Board does hereby authorize the Town to solicit for proposals from propane providers with a return date of October 28, 2024 (12:00 p.m.), subject to final review of the Attorney for the Town.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 135 adopted.

Resolution No. 136 presented by Councilor Fallon, seconded by Councilor Johnson

AUTHORIZING THE TOWN OF CAZENOVIA TOWN SUPERVISOR TO EXECUTE THE TOWN OF CAZENOVIA SEWER CONSTRUCTION, CONNECTION AND MAINTENANCE AGREEMENT RELATIVE TO THE EXTENSION OF THE TOWN OF CAZENOVIA CONSOLIDATED SEWER DISTRICT - EXTENSION NO. 4

(Ten Eyck Avenue Sewer Line Extension)

WHEREAS, previously, the Town of Cazenovia has formed the proposed “Extension of the Town of Cazenovia Consolidated Sewer District - Extension No. 4” for purposes of allowing sewage connections to premises located at 2128 Ten Eyck Avenue, 2129 Ten Eyck Avenue, 2138 Ten Eyck Avenue, 2139 Ten Eyck Avenue and 2151 Ten Eyck Avenue in the Town of Cazenovia; and

WHEREAS, the owners of said premises as part of the construction of the sewer improvements anticipated therein will contract with a qualified Contractor to complete said work; and

WHEREAS, the Town desires to enter into an agreement to allow for such connection, subject to the conditions contained in said agreement.

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor of the Town of Cazenovia is hereby authorized to execute the Town of Cazenovia Sewer Construction, Connection and Maintenance Agreement relative to the extension of the Town of Cazenovia Consolidated Sewer District - Extension No. 4 (Ten Eyck Avenue Sewer Line Extension), as well as the Addendum to the Town of Cazenovia Sewer Construction, Connection and Maintenance Agreement associated therewith, upon final legal counsel review.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 136 adopted.

Resolution No. 137 presented by Councilor Race, seconded by Councilor Fallon

AUTHORIZING THE SUPERVISOR TO EXECUTE AND ENTER INTO A STORMWATER CONTROL FACILITY MAINTENANCE AGREEMENT BETWEEN AARON HUGO AND THE TOWN OF CAZENOVIA

The Town of Cazenovia Town Supervisor is hereby authorized to execute the “Stormwater Control Facility Maintenance Agreement” for site plan approval granted to the Hugo premises located at 4398 Syracuse Road, Cazenovia upon final review and approval by the Attorney for the Town.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 137 adopted.

Resolution No. 138 presented by Councilor Race, seconded by Councilor Fallon

RESOLUTION OF THE TOWN BOARD APPROVING AGREEMENT WITH MADISON COUNTY FOR SNOW AND ICE CONTROL ON THE COUNTY ROAD SYSTEM

WHEREAS, the Board of Supervisors of Madison County adopted Resolution No. 24 - 312 on September 12, 2024 designating the improved roads of the County Road System of the County upon which snow and ice removal should be performed; and

WHEREAS, the County Superintendent of Highways was authorized to enter into agreements with the Town for the aforementioned purpose from **October 1, 2024 through April 30, 2025** at rates specified in the Agreement; and

NOW, THEREFORE BE IT RESOLVED, that the Town Superintendent of Highways of the Town of Cazenovia, Madison County be and hereby is authorized and directed to enter into an agreement with the County of Madison to perform snow and ice removal upon the improved County Road System as per attached Agreement.

AGREEMENT BETWEEN MADISON COUNTY AND THE TOWN OF CAZENOVIA

THIS AGREEMENT made the 1st day of October, 2024 by and between Madison County, hereinafter called the “County”, acting through F. Joseph Wisinski, County Superintendent of Highways, and the Town of Cazenovia hereinafter called the “Town”.

WITNESSETH: That for the consideration and upon the terms and conditions hereinafter provided the Town agrees to furnish its machinery, labor, and material therefore and to keep, within good reason, the paved portion of the highways herein described free from snow and treated with abrasives in accordance with the rules and regulations as set forth by the County Superintendent of Highways and which are part of this Agreement for the year **October 1, 2024 through April 30, 2025**.

IT IS FURTHER AGREED that the Town will forward to the County a “Certificate of Insurance”, covering all Town vehicles used under this Agreement, with at least \$1,000,000 of Fleet and Public Liability Protection for each occurrence.

IT IS FURTHER AGREED that the County will pay the Town the sum of Twenty two dollars and thirty cents (\$22.30) per lane mile upon which snow and ice control services are performed, Fifteen dollars and seventy-one cents (\$15.71) per lane mile upon which regular salt brine is applied, Sixteen dollars and ninety-six cents (\$16.96) per lane mile upon which salt brine with 5% magnesium chloride is applied and a loader rate of Seventy eight dollars and thirteen cents (\$78.13) per hour for snow bank removal under certain circumstances with prior approval from County Highway Superintendent. The Town shall bill the County for services hereunder on a monthly basis by submitting a listing of the respective dates, times, roads, and miles on which services were performed pursuant to this agreement and such other information as the County Highway Superintendent determines necessary. Payment shall be made in accordance with Madison County’s terms and submission by the Town of properly completed requests for payment.

IT IS FURTHER AGREED that the Town Board by Resolution accepts the proposal of the County for Snow and Ice Control on the County Road System as noted hereunder for the sum of money per lane mile as set forth below.

<u>County Road</u>	<u>Lane Miles (both ways)</u>	<u>Road Length (one way)</u>
BALLINA ROAD	.98	.49
CONSTINE BRIDGE ROAD	1.78	.89
DAMON ROAD	4.70	2.35
DELPHI ROAD	5.00	2.50
EAST LAKE ROAD	8.70	4.35
EAST ROAD-JUDDVILLE TO NW	3.80	1.90
EAST ROAD-JUDDVILLE TO VILLAGE	6.98	3.49
FABIUS ROAD	3.96	1.98
JUDDVILLE ROAD	3.20	1.60
NORTH LAKE ROAD	1.68	.84
NUMBER NINE ROAD	3.28	1.64
WEST LAKE ROAD	4.80	2.40

Total Reimbursement Mileage will be the sum of each individual road length multiplied by the number of trips each way.

IT IS FURTHER AGREED no changes may be made to the plowing/sanding routes listed on the current Agreement, unless mutually agreeable by both parties, any cancellation or change of service must be done, in writing, at the termination of this Agreement.

IT IS FURTHER AGREED that the Town will keep the entire width of the pavement free from snow and sanded within reason; shall provide its equipment and personnel to maintain this condition at all times. Keeping the pavements clear of snow will necessarily require keeping the shoulders clear to retard that formation of drifts and afford space for the safe plowing from the pavement in a succeeding storm.

IT IS FURTHER AGREED that all materials used by Towns must pass a 3/8” sieve.

IT IS FURTHER AGREED that to receive payment for any road, the Town must keep the same open for traffic for its entire length and will not receive any payment if only portions are kept open, except by previous agreement with the County.

IT IS FURTHER AGREED that the Town will make every effort to eliminate slippery conditions on the pavements, and that steep hills, sharp curves, intersection, and straight sections will be sanded or otherwise treated to restore said traction for reasonable and careful use.

IT IS FURTHER AGREED that the Town Superintendent shall submit a Daily Report of Operations (original) to the County Highway Department, on a form furnished to the Town by the County Highway Superintendent.

IT IS FURTHER AGREED that the County Highway Department shall be the sole judge as to the method used in performance of this Agreement and the County reserves the right to withhold payment under this Agreement and to correct any conditions in any way which does not meet requirements and deduct the cost of this work from the amount of this Agreement.

IT IS FURTHER AGREED that if the Town is unable to obtain liability insurance coverage relative to the services to be rendered under this Agreement and so notifies the County, the County will either:

- a. Add the Town as an additional insured to its liability insurance policy covering the plowing and sanding of County roads;

or

- b. Indemnify the Town for any loss arising out of a claim for personal injury to third persons and property damage sustained by third persons because of the alleged negligence of the Town in the performance of the plowing and sanding services pursuant to this Agreement, exclusive of any liability covered in the New York Standard Automobile Liability Policy, including No Fault Insurance provisions; as the County may elect.

Town of Cazenovia

BY: _____
Supervisor

BY: _____
Town Superintendent of Highways

Madison County

BY: _____
Madison County Highway Superintendent

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 138 adopted.

Resolution No. 139 presented by Councilor Race, seconded by Councilor Johnson

AUTHORIZE SEASONAL CLOSING OF A SECTION OF CORKINSVILLE ROAD

To authorize the Town Clerk to give notice of the seasonal closing of Corkinsville Road from the Lordon residence to the Town of Cazenovia Line for the winter of 2024/2025.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 139 adopted.

Resolution No. 140 presented by Councilor Golub, seconded by Councilor Johnson

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE TREE PROPOSAL WITH WALKER TREE CARE, INC. FOR THE NORWAY SPRUCE AT NEW WOODSTOCK HERITAGE PARK

The Town Board of the Town of Cazenovia authorizes the Town Supervisor to execute Proposal #6066 dated September 3, 2024 from Walker Tree Care, Inc. Said proposal outlines the treatment plan for the Norway Spruce in New Woodstock Heritage Park that serves as the community’s Christmas Tree. Total cost shall not exceed Nine Hundred Fifty and 00/100 Dollars (\$ 950.00) as stated in said proposal.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 140 adopted.

Resolution No. 141 presented by Councilor Golub, seconded by Councilor Fallon

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE EDMUNDS GOVTECH SALES PROPOSAL FOR EMPLOYEE TRAINING

The Town Board of the Town of Cazenovia authorizes the Town Supervisor to execute the Sales Proposal dated September 10, 2024 presented by Edmunds GovTech. Said proposal will provide five hours of advanced training on accounts receivable & billing software to Erin King. Total cost shall not exceed Seven Hundred Fifty and 00/100 Dollars (\$ 750.00) as stated in said proposal.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 141 adopted.

Resolution No. 142 presented by Councilor Johnson, seconded by Councilor Fallon

AUTHORIZE PROCUREMENT OF A THERMAL IMAGING CAMERA FOR THE CODES ENFORCEMENT OFFICE

To authorize the purchase of a Commercial Thermal Imaging Camera with Wi-Fi Technology for use by the Codes Enforcement Officer. Said camera will be a useful tool in detecting water leaks, insulation deficiencies, thermal overload in electric panels and other potential issues pertaining to construction. The total expenditure shall not exceed One Thousand Two Hundred Forty-nine and 00/100 Dollars (\$ 1,249.00).

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 142 adopted.

Resolution No. 143 presented by Councilor Race, seconded by Councilor Johnson

APPROVE THE USE OF TOWN ROADS FOR THE 2024 PUMPKIN RUN

To approve the use of Ridge Road, Ten Eyck Avenue, Lincklaen Road and Syosset Drive for the 2024 PUMPKIN RUN, a fundraising event for the Cazenovia Central Schools Graduating Class of 2025 & 2026 scheduled for Sunday, October 27, 2024 commencing at 1:00 p.m. It is understood the Cazenovia Village Police Department and Madison County Sheriff’s Department will be informed for traffic control and CAVAC will be on alert.

An endorsed certificate of liability insurance in the amount of one million dollars naming the Town of Cazenovia as an additional insured will be filed with the Town Clerk. The insurance certificate must be maintained throughout the date of the event. The area of the Town-owned “Green” located between Emory Avenue and Green Street will be utilized for the start and conclusion of the race and must be noted for coverage on the insurance certificate.

It should be understood no roads can be closed to local traffic and no paint products shall be applied to the roads.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 143 adopted.

Resolution No. 144 presented by Councilor Fallon, seconded by Councilor Johnson

AUTHORIZE CREDITS TO USER’S ACCOUNTS OF THE WATER POLLUTION CONTROL FACILITY

To authorize the Sewer Billing Clerk to issue credits for the penalty incurred in the amounts shown to the following accounts of the Water Pollution Facility:

- **Milmoe-Rogers, Mary**
Service ID: 8831 **\$ 17.50 Credit**
- **Windstream Communications**
Service ID: 7040 (*2 Riverside Drive*) **\$ 17.50 Credit**
- **Windstream Communications**
Service ID: 6030 (*Mill Street*) **\$ 17.50 Credit**
- **Patricia Baker**
Service ID: 7190 **\$ 17.50 Credit**
- **Aaron Wolf**
Service ID: 4100 **\$ 27.24 Credit**

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 144 adopted.

Resolution No. 145 presented by Councilor Race, seconded by Councilor Fallon to approve the following 2024 budget transfers and adjustments:

(Authority NYS Town Law section 112 “The town board, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations and shall provide for the financing thereof. Moneys therefor may be provided from the unexpended balance of an appropriation, from the appropriation for contingencies, from unappropriated unreserved fund balance or unanticipated revenues within a fund or by borrowing pursuant to the local finance law.”).

Water Pollution Control Facility SS

To transfer budget to accommodate generator preventative maintenance, original budget of \$2,000 not sufficient.
To: SS 8130.4.781 Emergency Generator Sewage Treatment/Disposal CE \$700.00
From: SS 8130.4.782 Electrical Sewage Treatment/Disposal CE (700.00)

Consolidated Water Districts SW1

To transfer budget for Transmission/Distribution PS for labor in New Woodstock and Wellington Water Districts to year end, original budget of \$35,420 not sufficient for the number of hours actually spent.
To: SW1 8340.1.000 Transmission/Distribution PS \$2,800.00
To: SW1 9030.8.000 Social Security (Town’s Portion) 215.00
From: SW1 8320.1.000 Source Power Pump PS (3,015.00)

Mt. Pleasant Water District SW2

To transfer budget for Transmission/Distribution PS for labor in Mt. Pleasant Water District to year end, original budget of \$10,220 not sufficient for the number of hours actually spent.
To: SW2 8340.1.000 Transmission/Distribution PS \$4,000.00
To: SW2 9030.8.000 Social Security (Town’s Portion) 306.00
From: SW2 8330.2.000 Purification EQ (4,306.00)

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 145 adopted.

Resolution No. 146 presented by Councilor Race, seconded by Councilor Fallon

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE DOCUMENTATION TO THE JUSTICE COURT ASSISTANCE PROGRAM IN RELATION TO THE UPCOMING JCAP GRANT CYCLE

WHEREAS, for the past decade, the Town of Cazenovia Court and Village of Cazenovia Court have shared court space at the Village of Cazenovia Municipal Building at 90 Albany Street; and

WHEREAS, the Town and Village Courts wish to seek funding for security upgrades to the facility that holds court, as well as the court room, itself; and

WHEREAS, the Justice Court Assistance Program (JCAP) has funding opportunities available for the upcoming 2024-2025 grant cycle; and

WHEREAS, the execution of the documentation constitutes a Type II action for purposes of the State Environmental Quality Review Act (SEQRA), and, as a result, no environmental impact is anticipated thus ending the environmental review process.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED that the Town Board of the Town of Cazenovia hereby authorizes the Town Supervisor, Kyle Reger, to execute any and all paperwork in relation to the Justice Court Assistance Program (JCAP) grant pending review by the Attorney for the Town; and be it further

RESOLVED AND DETERMINED, the Board of the Town of Cazenovia authorizes the Cazenovia Town Court to apply for a JCAP grant in the 2024-2025 grant cycle up to \$ 60,000 (joint application with the Village of Cazenovia Court).

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 146 adopted.

Attorney's Report: *John Langey, Esq. said his Office has been fairly busy over the past month. There were several dog cases and one particular case went to trial and they convicted a dog that killed some chickens. He said there is a pending bite case, as well. He stated the Wind Committee is meeting this Wednesday and he will be in attendance for that meeting. He will be working with the Supervisor as the Comp Plan process continues which will include a County referral and the SEQRA process.*

Councilor Race (Highway Department, South Cemetery, Water Pollution Control Facility & Water Districts): *Reported good progress has been made at Mt. Pleasant. He turned to Bryan Smith, Highway Superintendent, for any additional update. Bryan Smith reported Kissane will be ready to go once they receive one more item back from the Department of Health and then they*

will be ready to proceed. He said Ridge Road is all paved and almost done, with the exception of some finishing touches. He reported the old weed harvester will be wrapped. He finished his report and said they are getting ready to winter.

Councilor Golub (Cazenovia Lake Association, Cazenovia Lake Watershed Council, Renewable Energy, UCAN, Future of the Town Office, Anti-racism Coalition): *Reported the Boat Launch will be closed the middle of the month, so he checked with the manufacturer of the cleaning station. The unit can be left outside with the cover which the Town already has purchased. He is waiting for a return call from the Village Trustee to see if it can be left at the site for the winter. He mentioned the Wind Committee continues to meet and he reached out to the Town of Sanford Supervisor regarding some questions in regards to setbacks. On another note, he commented the vehicle grant is getting closer.*

Councilor Race said this vehicle will have to go to bid because of the price. Councilors Golub and Race had a minor discussion about the bid process.

Councilor Golub said the Town will be getting a \$ 60,000 dollar grant broke into two parts, \$ 10,000 and \$ 50,000 to buy a vehicle for the Town. He said the Town is considering purchasing an EV Equinox. He stated the car is American-made and the reports have been positive on this vehicle. He said it will not take the whole \$ 60,000 so the Town will potentially install charging stations at the Town Office with the residual funding. He said the Town received a quote for \$ 11,000 for four charging stations which is actually two units that have four receptacles.

Ronald Fazio, community member in attendance, *stated if the Town is certain they want an Equinox a lot of research should be done and the specifications should be written in a way that makes it difficult for others to meet the parameters.*

John Langey, Esq. disagreed with this approach and said that cannot be done. He said there is a lot of case law stating you cannot guide bids to one particular business.

Supervisor Reger said once the grant has been awarded to the Town it will be time-sensitive because they are being offered on a first come, first served basis, in regards to funding. He stated this is a great grant because no match is required.

Councilor Golub stated the vehicle will be used if an employee has to attend training/seminars. Perhaps, the Town Supervisor could take it when he goes to the County, or the Water Operator could use it.

Councilor Golub informed the audience the Lake Summit is on October 26, 2024, 10:30 a.m. -12:00 p.m. and is at the library. He said the U-CAN Summit is November 16, 2024 and they are hoping to have Dave Eichorn as a speaker. He said the U-CAN Summit is invitation only.

Councilor Johnson (CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Renewable Energy & Future of the Town Office): *Reported CACDA will meet next week and have a better update after that meeting. She said they received final payroll numbers for the Joint Youth Recreation Program. She will see where the Town is at in terms of contributions. She mentioned she will be contacting Kyle Choquette about upgrades to the New Woodstock Softball Field.*

Councilor Fallon (Planning & Zoning, CACC, Shared Services & New York State Police): *Reported the Planning and Zoning Board of Appeals has been very busy. She has been attending the Wind Committee with Councilor Golub. She acknowledged Councilors Golub and Johnson on their ideas and the protocols to follow to thoroughly understand a topic including site visits.*

Councilor Johnson acknowledged the activities that have transpired in the community over the past few weekends. She said the Gorge Trail Gateway, Caz Forum, Caz Art Trail and the Fall Festival. She said we are lucky to live in a place where people step up and create these events. She encouraged people to take advantage of these activities in our community.

Supervisor's Report: *Supervisor Reger said he has been a part of all the agenda items that were before the Board this evening. He mentioned there have been a lot of grant applications they have been looking into for the upcoming year. He complimented Lauren Lines of CACDA for her outstanding work in the community. He said the Comp Plan Review Board has spent quite a bit of time wrapping up this project for presenting. He thanked the team that spent 2 1/2 years for their volunteerism and efforts. He said there will be a public hearing on December 9th. He said he has spent a lot of time over the past month on the budget. He is pleased with the way it came out and he thanked Liz Merrill, Bookkeeper, who is a wizard with municipal accounting. He thinks it is a great budget and will be reviewed by the Town Board at their work session on October 23, 2024.*

(Office Hours): He said he will follow up on his office hours in New Woodstock, but there is a conflict with the Lake Summit for his original time. [Supervisor Reger held his office hours on Saturday, October 19, 2024 at 9:00 a.m. at the New Woodstock Free Library.]

Supervisor Reger said in November they will start to promote the services of Madison County. They do such great work with so many different services. He wanted to make sure the services that are offered are expressed more in our community. He said he will try each month or every other month for the department heads to come to the Town Board meeting.

Supervisor Reger asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

Public comment #2:

Mark Braiman *spoke against the plan for the vehicle purchase. He said he has experience with an electrical vehicle and has drove his over 150,000 miles. He said the idea of purchasing an electric vehicle in which you do not have specific travel seems like a boondoggle. He thought it would make more sense to use the money for a vehicle that would serve a purpose such as portable electric power and it would be unlikely that a vehicle for \$ 60,000 would get significant portable power. He thought it would make more sense to get a Ford F-150 Lightning truck which would give more substantial power. He said it could power a building if the power went out and would be suitable for doing other things that require higher torque. In his mind, this kind of vehicle would make a lot more sense and maybe the grant would need to be combined with other funds to purchase something that would produce a real significant amount of portable power. In his opinion that would be a lot more sensible purchase to make for the Town, other than something that is going to spend most of its time at the Town Hall.*

The Town Clerk presented the monthly bills list.

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

Motion by Councilor Golub, seconded by Councilor Fallon to approve payment of the bills in the amount of \$ 247,350.42. Councilor Race recused himself from payment of the Suit-Kote invoice. Otherwise, the motion was unanimously approved.

Motion by Councilor Race, seconded by Councilor Johnson to adjourn this meeting. The motion was unanimously approved.

At 8:12 p.m., Supervisor Reger declared this meeting adjourned.

Signed: *Connie J. Sunderman*
Connie J. Sunderman, Town Clerk